

**Directorate Sports & Youth Welfare Department**  
**Sardar Vallabh Bhai Patel, International Hockey Stadium Raipur**

Phone Number -0771-2262177 Email :- dir-sportsyw.cg@gov.in

**-:: RECRUITMENT ADVERTISEMENT ::-**

Director, Sports & Youth Welfare invites application from eligible, qualified and motivated Indian Citizen for providing consultancy on contract basis initially for period of 01 years and further extendable on the basis of satisfactory performance at Khelo India State Centre Of Excellence Bahtari, Bilaspur.

Post detail as Follow :-

S.No	Post	Number of Post	Remuneration
01	Head Coach Archery	1	100000-150000
02	Nutritionist	1	75000-100000
03	Physiotherapist - Grade-1	1	40000-60000

Eligible and willing candidates may submit their applications before 04.12.2024 till 05:00PM by registered/speed post to Director, Directorate, Sports & Youth Welfare, Shardar Vallabh Bhai Patel International Hockey Stadium, Raipur, Pin Code 492010.

The details of recruitment along with application form is available Director, Sports & Youth Welfare website i.e; <http://www.sportsyw.cg.gov.in>.

Director, Sports & Youth Welfare reserves all the rights to withdraw this advertisement at any time without assigning any reason. For any recruitment related query, e-mail to [dir-sportsyw.cg@gov.in](mailto:dir-sportsyw.cg@gov.in)

  
Director,   
Sports & Youth Welfare  
Chhattisgarh, Raipur

**-: Detail of Post :-****01. Head Coach (Archery) :-****Eligibility Condition:****Essential Conditions/Education Qualification:**

Candidate should have diploma in Coaching from SAI/NS NIS or from any other recognized Indian/Foreign University and should have represented India in Olympics/World Cup/World Championship. Certificate Course from concerned National/International Federation is a must. Working knowledge of computer is essential. Minimum 10 years of experience of coaching is required.

**OR**

Experience in Coaching with Senior/Junior Indian teams or Decoration of Dronacharya/Arjuna/Dhyan Chand Award or who have produced medalists in International Competitions. Minimum 10 years of experience of coaching is required.

**OR**

Central Government / State Government / PSU employees may be allowed to apply for the position. However, the applicable recruitment rules of the Department of Personnel & Training (DoPT) will be applicable for all such postings on deputation.

**DESIRED QUALIFICATION:-**

- Demonstrated experience in planning, organizing and implementing a comprehensive high performance coaching programmed for international teams and athletes.
- Knowledge of leading trends in coaching, including coaching science, practices and the appropriate application of leading technology tools.
- A background in teaching to provide mentoring and instruction to other support Coaches and Staff involved with the Academy.
- The ability to attain excellence from players, coaches, staff and all stakeholders through the establishment of a 'winning 'culture.
- Effective management skills that reflect ability to build and successfully implement long-term strategic plans that are supported by informed operational decisions.

**Scoring Criteria for Head Coaches**

<b>Sr. No.</b>	<b>Parameters</b>	<b>Maximum Marks</b>
1.	Coaching Aptitude & Knowledge (including Rules & Regulation of the Game, Knowledge about High Performance Environment and knowledge about basic Sports Science)	10
2.	Management and Administrative skills	6
3.	Communication Skill	5
4.	General Attitude	5
5.	Basic Knowledge of Computer	4
	<b>Total</b>	<b>30</b>

## **JOB DESCRIPTION OF HEAD COACH :-**

### **Responsibilities :-**

Head Coach's roles vary hugely according to context, but typical work activities are likely to include:

### **Performance management :-**

Evaluating performance and providing suitable feedback, balancing criticism with positivity and motivation.

Assessing strengths and weaknesses in an athlete's performance and identifying areas for further development.

- 1.1.1 Adapting to the needs and interests of group or individual trainees.
- 1.1.2 Communicating instructions and commands using clear, simple language.
- 1.1.3 Encouraging participants to gain and develop skills, knowledge and techniques.
- 1.1.4 Ensuring that trainees train and perform to a high standard of health and safety at all times.
- 1.1.5 Inspiring confidence and self-belief.
- 1.1.6 Developing knowledge and understanding of fitness, injury, sports psychology, nutrition and sports science.
- 1.1.7 Working with IT-based resources to monitor and measure performance.
- 1.1.8 Acting as a role model, gaining the respect and trust of the people.
- 1.1.9 Liaising with other partners in performance management, such as Coaches, Physiotherapists, Doctors and Nutritionists.
- 1.1.10 Working to a high legal and ethical standard at all times, particularly in relation to issues such as child safeguarding gender equality and health and safety requirements including protection from sexual harassment.

### **PLANNING AND ADMINISTRATION :-**

- 1.1.11 Producing personalized training programmes.
- 1.1.12 Maintaining records of trainees performance.
- 1.1.13 Coordinating trainees attendance at meetings and other sports events
- 1.1.14 Planning and running programmes of activities for groups and individuals.
- 1.1.15 Co-coordinating with other coaches for transporting trainees to and from training sessions and sports events;
- 1.1.16 Seeking and applying for sponsorship agreements by engaging all stakeholders.
- 1.1.17 Finding appropriate competitions for participants.
- 1.1.18 Planning work schedule in consultation with other coaches.

**02. Nutritionist :-****1. ESSENTIAL EDUCATIONAL QUALIFICATIONS****Nutritionist**

M.Sc. (Nutrition) from any recognized Indian or Foreign University.

**Experience:**

Minimum 5 years of experience including 1 year working with sports academies/Institutions.

**Desirable:** Work experience in a sports academies /Institutions

**2. CRITERIA FOR SHORTLISTING OF CANDIDATES FOR INTERVIEW.**

Of all the total applications received, short listing of candidates for the interview will be carried out on following basis:

CATEGORIES FOR EVALUATION	MAX MARKS	SCORING OF MARKS		
Higher Educational Qualification	10	MPhil / PhD in Nutrition		
Percentage of Marks obtained in PostGraduation	10	Percentage of marks >60% -69.9% (5 marks) Percentage of marks >70% - 74.9% (7marks) Percentage of marks >75% (10marks)		
Subjects in Master's	20	Physiology (5 marks) Biochemistry (5 marks) Sports (5 marks) M.Sc in Sports Nutrition (20 marks)		
Sports Certification	20	IOC Diploma in Sports Nutrition (20 marks)	NIN 6-month Certificate course in Sports Nutrition (15 marks)	Sports Nutrition Certificate/diploma from any reputed International Sporting Organizations (5 marks)
Total Work experience	20	2 marks will be awarded for every completed 1 year of work experience as Nutritionist upto a maximum of 20 marks		
Work experience in sports establishment	20	Additional 2 marks will be awarded for every completed 1 year of work experience as Nutritionist at a recognized State /National level sports organization (Govt. or Private) working with teams/players upto a maximum of 20 marks		

**Age limit:** The candidate must not have attained 40 years of age as on the closing date of advertisement.

**3. INTERVIEW PROCESS:**

- A) The interview will be of 100 marks.
- B) The shortlisted candidates will be called for the interview and assessed as follows:

<b>CATEGORIES FOR EVALUATION</b>	<b>MAXIMUM MARKS(100marks)</b>
Domain Expertise	30
Practical application of Nutrition in sports	30
Aptitude for working in a sports organization	10
Knowledge related to recent advancements	10
Soft skills	10
Knowledge in allied sports science disciplines	10

**JOB RESPONSIBILITIES OF NUTRITIONIST :-**

1. Evaluation of the nutritional status and dietary needs of athletes using established department protocols / standards and generate individual reports.
2. Developing sport specific monthly cyclic menu chart for athletes and standardize all recipes provided in the menu.
3. Making regular mess visits for menu compliance, taste, and right cooking procedures.
4. Monitoring hygiene, sanitation and cleanliness of the kitchen, dining and allied area.
5. Promoting healthy eating and lifestyle habits and develop personalized nutrition plans and individualized counseling sessions.
6. Organizing, develop, analyze, test, and prepare special meals in cases of sickness or addressing nutritional deficiencies.
7. Conducting group counseling by motivating athletes towards achieving compliance and other suggested recommendations.
8. Coordinating with sports science support team, Sports science head, and Director, Sports & Youth Welfare.
9. Undertake Any other duties assigned by High Performance Manager, Sports Science Head and Director, Sports & Youth Welfare.

**03. PHYSIOTHERAPIST:-****Essential Educational Qualifications.**

Masters in Physiotherapy from any recognized Indian or Foreign University.

**Essential Work Experience.**

Minimum 3 years of work experience as Physiotherapist.

**Criteria For Shortlisting Of Candidates For Interview.**

Short listing of candidates for the interview will be carried out on following basis:

**INTERVIEW PROCESS**

CATEGORIES FOR EVALUATION	MAX MARKS	SCORING OF MARKS	
Total Work experience as Physiotherapist	20	2 marks for every completed 1 year of work experience as physiotherapy ist will be awarded, upto a maximum of 20 marks	
Work experience in sports	30	3 marks will be awarded for every completed 1 year of work experience as Sports Physiotherapist at a recognized State level / National level sports organization (Govt. or Private)/ teams/players upto a maximum of 30 marks	
Marks obtained in Master's degree	20	Percentage of marks >50%-- 60% --10marks Percentage of marks >60%- 70% --15marks Percentage of marks >70% --20marks	
Masters in Physiotherapy (Specialization)	30	Sports Science	30
		Muscle - Skeleton Science	15
		Orthopedics	15
		Health promotion in disability rehabilitation	15

The Candidates will be assessed on the following:

CATEGORIES FOR EVALUATION	MAXIMUM MARKS
Domain Expertise	30
Practical knowledge	30
Aptitude for working in a sports organization	10
Knowledge related to recent advancements in the relevant discipline.	10
Soft skills	10
Knowledge in allied sports science discipline	10

i. **DEGREE AND MARKSHEET:**

The certificate uploaded must be one issued by the Competent Authority (i.e. University or other examining body) awarding the particular qualification. Masters in Physiotherapy from a recognized Indian or Foreign University.

ii. **WORK EXPERIENCE**

Documents claiming work experience must clearly mention the following :

- a. Name of the establishment
- b. Signature competent authority/issuing authority clearly stating their position of authority in the organization.
- c. Duration of work experience.
- d. The field in which the candidate has worked or the post held in the establishment.

**Age Limit:-** The maximum age shall not be more than 45 years on the last date of receipt of applications.

**JOB RESPONSIBILITY :**

<b>Designation</b>	<b>Job Responsibilities</b>
Physiotherapist	<ol style="list-style-type: none"> <li>1. Planning and development of physiotherapy protocols.</li> <li>2. Maintain the record of present and past injuries for the athletes in the camp/center</li> <li>3. Management of hydrotherapy, sauna/steam bath and other facilities available to the center.</li> <li>4. Evolve injury prevention strategy for the athlete in consultation with the team doctor</li> <li>5. Injury management in field.</li> <li>6. Shall be responsible for day to day injury prevention and rehabilitation of the athletes</li> <li>7. Assist in injury prevention strategy</li> <li>8. Any other duties assigned by High Performance Manager and Director, Sports &amp; Youth Welfare.</li> </ol>

**-.: COMMON TERMS & CONDITIONS :-****a) Tenure:**

The contractual engagement will be initially for a period of one years further extendable on the basis of satisfactory performance, periodic reviews, result oriented, etc. and at all times coterminous with the Director, Sports & Youth Welfare. The contract can be terminated by giving a 30 days' Notice period by either party, ie. Director, Sports & Youth Welfare. or the employee. In cases of extreme impropriety by the employee, the contract will be terminated immediately without prior notice.

**b) Tax Deduction at Source:**

The Income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the Director, Sports & Youth Welfare will issue TDS /Service Tax Certificates, as applicable.

**c) Other Allowances:**

No TA/DA shall be admissible for joining the assignment or on its completion. No other facilities like DA, Accommodation, Residential Phone, Conveyance Transport, Personal Staff, Medical reimbursement, HRA and LTC etc. would be admissible.

**d) Extension:**

Performance of the selected candidates would be continuously reviewed and their extension will be considered on the basis of periodic review / requirement.

**e) Leave:**

Selected candidates will be entitled for 30 days leave in a calendar year on pro-rata basis. Thereafter, candidates shall not draw any remuneration in case of his/her absence beyond 30 days in a year. Also unveiled leave in a calendar year will lapse and will not be carried forward to the next calendar year.

**CONFIDENTIALITY**

- a) Selected persons will not be allowed to publish a book or a compilation of articles or participate in a radio broadcast or contribute an article or anonymously or pseudonymous in the name of any other person, if such book, article, broadcast, uses any information that he/she may gather as part of this assignment.



- b) During the period of engagement with Director, Sports & Youth Welfare , Employee would be subject to the provisions of the Indian Official Secret Act, 1923 and will not divulge any information gathered by him/her during the period of his/her engagement to anyone who is not authorized to know.
- c) The Selected personnel at no instance can represent or give opinion or advice to others in any matter, which is adverse to the interest of the Government.

**OTHER CONDITIONS :-**

- a) The applications received will be scrutinized/shortlisted on the basis of relevant experience and job description and the eligible candidates will be called for Interview at cost to the applicant.
- b) Candidates applied for more than one post will be interviewed only once.
- c) In case he/she is required to proceed outstation from the place of posting on tour for official duty, he/she will be entitled to TA/DA as admissible under the rules.
- d) In case the performance of Candidate is not found satisfactory, his/her services will be discontinued after giving one month notice.
- e) Without any prejudice to the above condition, the candidate will be terminated from his services with immediate effect without any obligations, in case the candidate is found guilty of violating any of the conditions contained in the terms of employment or is guilty of any misconduct
- f) **including negligence of duties, unauthorized absence, etc.** Decision of Director, Sports & Youth Welfare in all matters regarding eligibility, selection and posting would be final and binding upon all candidates. No representation or correspondence will be entertained Director, Sports & Youth Welfare in this regard.
- g) Director, Sports & Youth Welfare reserves the right to cancel the advertisement and/or the selection process at any stage without assigning any reason.
- h) The Director, Sports & Youth Welfare shall be the final authority in case of any dispute.
- i) The appointment will be purely on contract basis and does not confer any right to claim to permanent employment in Director, Sports & Youth Welfare .

- j) Any litigation matters pertaining to employment at Director, Sports & Youth Welfare shall be restricted to the jurisdiction of the Raipur courts.
- k) Organization reserves the right to terminate the contract, by giving one month notice to Candidates.
- l) Eligible and willing candidates may submit their applications in the prescribed Performa attached at Annexure A along with the Excel Sheet on or before 04.12.2024 till 05:00PM by registered/speed post to Director, Directorate, Sports & Youth Welfare, Shardar Vallabh Bhai Patel International Hockey Stadium, Raipur, Pin Code 492010.
- m) Owing to the requirement in Director, Sports & Youth Welfare, a list of panels may be drawn which will be valid for a period of one Year, Director, Sports & Youth Welfare reserve the right to cancel the panel without assigning any reason.
- n) The date of birth, accepted by the Director, Sports & Youth Welfare is that entered in the Matriculation/ Secondary examination will be accepted.
- o) Scanned copy of No Objection Certificate from their present employer, in case working in Central/ State Government/ Autonomous Organizations on regular basis.

## **GENERAL INSTRUCTIONS**

(All the instructions given below must be strictly followed or else the application is liable to be rejected)

### **WHO CAN APPLY:**

Applications are invited only from Indian citizens who fulfil eligibility criteria of essential educational qualification and essential work experience (as for norms).

1. After initial registration is completed online, the candidate must upload the following documents in the below mentioned order. Self- attested documents in PDF format are to be uploaded.

2. The order of documents is as follows:
  - a) Application form.
  - b) Document for DOB;
  - c) Mark sheet of graduation degree.
  - d) Degree certificate of graduation course.
  - e) Mark sheet of postgraduate degree.
  - f) Degree certificate of post-graduation course
  - g) Work experience.
  - h) Documents supporting sports achievement.
  - i) Document as per norms of post.
3. The responsibility of ensuring genuineness of the certificate lies completely on the candidate by self-attestation. Director, Sports & Youth Welfare reserves the right to discard experience certificates which do not provide correct details as mentioned above. Website links could be provided to ascertain genuineness.
4. Candidates will be called for the interview on the criteria as mentioned above. Hence, fulfilment of eligibility criteria does not entail that candidate will be considered for the interview.
5. The candidates should note that their candidature at all the stages will be purely provisional, subject to satisfying the prescribed eligibility conditions. If, on verification at any stage, before or after interview, it is found that they do not fulfil any of the eligibility conditions; their candidature will be cancelled by Director, Sports & Youth Welfare.
6. **Age Limit:**
7. Candidates should note that only the Date of Birth as recorded in the Matriculation/ Secondary Examination will be accepted. The maximum age limit will be calculated as on the last date of applications of this notification.
8. Note:- Selected candidates will be required to produce the original certificates mentioned in application at the time of joining. Failing to submit the required certificates in original at the time of joining will lead to cancellation of candidature.

**Call letters for interview:**

The call letters for interview shall be communicated electronically in the valid and functional email id provided by the candidate in the application form. Candidates should check their registered email regularly for updates regarding interview dates and other relevant details. Any variation in the details provided and documents submitted will lead to rejection of the candidate.

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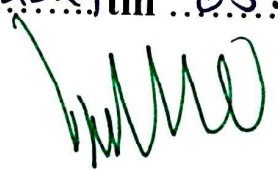
**CRITERIA FOR SHORT LISTING OF CANDIDATES FOR THE INTERVIEW:** -Candidate will be shortlist in the ratio of 1:5 for which necessary documents to be attached along with the application.

**How to Apply:-** The candidate has to apply only registered/ speed post by submitting their applications (in proper format) on Director, Directorate, Sports & Youth Welfare, Shardar Vallabh Bhai Patel International Hockey Stadium, Raipur, Pin Code 492010. Applications received through any other mode would not be accepted and summarily rejected.

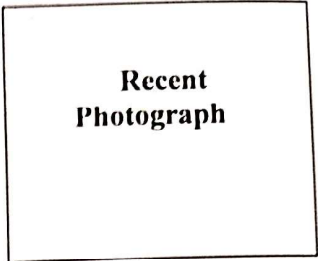
**LAST DATE FOR RECEIPT OF APPLICATIONS:**

The schedule for applying online is given below:-

- i. Opening date for submission of Application form - **20.11.2024**  
from **10:00AM**
- ii. Closing date for Application form - **04.12.2024** till **05:00 PM**

  
Director,  
Sports & Youth Welfare  
& Chhattisgarh, Raipur  
**19/11/24**

**Application  
Format**



**Post applied for:** .....

**1.Name:** .....

**2.Father's/Husband'sName:** .....

**3. Date of Birth:** .....

**4.Nationality:** .....

**5.Postal Address:** .....

**6.ContactNumber:** .....

**7.E-mailAddress:** .....

**8 Education Qualifications Matriculation on wards:**

S. No.	Certificate/ Degree	Subject	Institute/ University	Year of Passing	Percentage/ CPGA

**Work Experience:**

S. No.	Organization /Institute	Period From - To	Nature of Work	Remarks

Total Experience (in Month).....

**10 Sports Participation:**

**(A) International Level**

S. No	Event	Position

**(B) National Level**

S. No	Event	Position

**DECLARATION**

I hereby declare that all statements made in this application are true and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or not satisfying the prescribed eligibility criteria for the post applied for, my candidature is liable to be cancelled/rejected at any stage of selection.

**Place:**

**Date:**

**(Signature of the Applicant)**